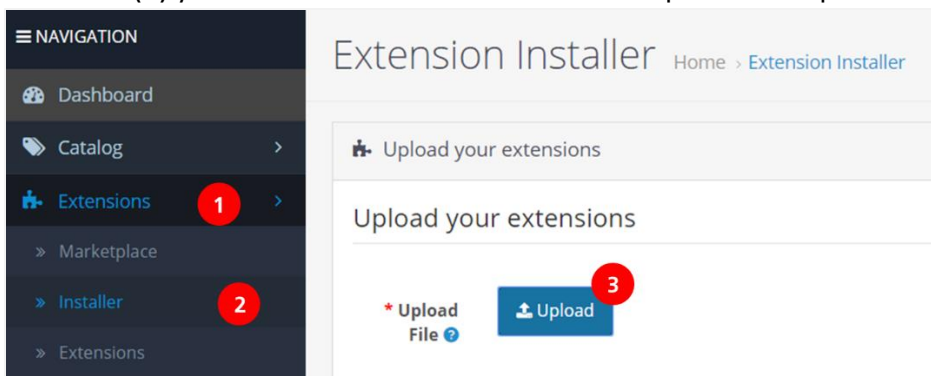# QUICK GUIDE
OPENCART EXTENSION DHL

Step 1

Log in to online shipping service My DHL Parcel. Open in the "Settings" menu the "Integrations" tab. Click on "free link" under the OpenCart logo. You will then receive your unique URL that is linked to your business account. Copy this URL. If you do not yet have an account for My DHL Parcel, create one for free online. Need help? Then contact us.

Step 2

Download the OpenCart extension on our website: OpenCart extension. Save the file.

Step 3

Open your OpenCart online store and open the menu 'Extensions'(1), 'Installer' (2). Upload the extension (3) you downloaded on our website in the previous step.

Then open the menu 'Extensions'(1), submenu 'Extensions'(2) and choose the extension type 'Shipping'(3). You will see the DHL Parcel extension below on your screen. Click on the pencil (4) to activate.

Select at 'Status' the setting 'Enabled'(3). Past the URL (4) from step 1 and select the order status (5) for label creation. Save the changes (6) and the connection is finished.

Step 4

From now on, My DHL Parcel automatically creates a concept label for every order. With the edit button you can adjust each label and choose your preferences and shipping options; for example, add a return label or request a signature on receipt. A manual for My DHL Parcel is also available.